

Tecumseh's 18th Annual

APPLE UMPKIN Festival



Tecumseh Area Chamber of Commerce
132 W. Chicago Blvd. • Tecumseh, MI 49286
517-423-3740 • appleumpkincrafts@yahoo.com

CRAFT VENDOR APPLICATION For Participation in 2011 Appleumpkin Festival

October 8 & 9, 2011

Festival Hours: Sat. 9-6 and Sun. 10-5

Name of Vending Unit _____

Responsible Party _____

Address _____

Phone: Days _____ Evening _____

Cell _____ Fax _____

Email _____ Website _____

List the specific activities and products you will be selling _____

Space required for your unit: Length _____ Width _____ (include any protruding awning or extensions)

Do you have a tent, trailer or enclosure? If so what? _____

If a trailer, does the customer access it from the side or the end? _____
(Service is towards the sidewalk and buildings – not to the street side)

Does the towing vehicle have to remain with the trailer? Yes _____ No _____

Any special needs or concerns for your unit? _____

Do you need electricity? _____ Voltage needed _____

Do you have a generator available if electric is inaccessible? Yes _____ No _____

There is minimum electric available. If you have a generator, it may be used as long as it does not interfere with a neighboring vendor.

Electricity is NOT available on S. Evans.

Booth space needed – (10'x10') _____ \$ 75.00 _____

(10'x20') _____ \$ 130.00 _____

Amount enclosed \$ _____

Over

Craft Vendor Application

Registration fee is \$75.00 for a 10'x10' space or \$130 for a 10'x20' with a signed application. You are required to participate both days and the entire hours of the festival. Your unit needs to remain in assigned space for both days, unless prior arrangements have been made with chairperson. Returning vendors from the 2010 Appleumpkin Festival will be given priority if application and payment are received by June 1, 2011. Upon receipt of your application the committee will review and notify you within 14 business days if you are NOT accepted into the festival and an accompanying reason along with your check. In the event you need to cancel, a full refund is granted until September 1, a 50% refund until September 16, after that no refunds. If you are a returning vendor, and would like to request the same spot, please enter your desired location here: _____ (This does not guarantee the spot. We will do our very best to accommodate your request).

Include with your application:

- > picture(s) of your crafts, not returnable
- > a picture of your unit, if available
- > *copy of your liability insurance, (REQUIRED)*
- > a detailed list of products

All products shall be deemed homecrafted. Products handmade in another region or country shipped in and retailed, are not included in our definition of homecrafted. If you sell both homecrafted and manufactured products, over 60% of your booth is to be dedicated to the homecrafted items.

There will be no political promotions. The Appleumpkin committee reserves the right to refuse participation in the festival or ask to have certain products removed that are deemed inappropriate for a family festival.

No holes may be put into any sidewalks, pavement or planter areas. If so, a fine may be imposed for cost of repair.

You are required to dispose of all your trash by placing in your own bags. They can be placed by the trash receptacles for pickup at the close of the festival each day.

Space assignment and check-in location will occur about the last week in September and you will be notified. You will need to check in before setting up. Check-in is Friday 6pm-8pm and Saturday 6am – 8:30am. Reminder: you need to be ready and open by 9am on Saturday. *If you have not arrived for set up by 8:30am on Saturday, we reserve the right to reassign your spot.*

NEW FOR 2011 PARKING - There will be designated off-site parking for all vendor vehicles and trailers. More details will be included in your space assignment notification.

Make checks payable to: Tecumseh Area Chamber of Commerce and mail to:

Tecumseh Area Chamber of Commerce
132 W. Chicago Blvd.
Tecumseh, MI 49286

Please feel free to contact us regarding any questions or concerns you may have.

Email: appleumpkincrafts@yahoo.com or call 517-423-3740

Signature _____ Date _____

Please make a copy of these rules for your reference

*All Arts & Craft related questions and applications please contact the above numbers/emails.**

For general festival information contact you may contact Jan Fox at 517-423-3735.

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For Office Use:

Date signed application received _____

Payment method _____ Copy of liability received _____

Picture _____ Space assignment _____